

Posting Date: May 13, 2021

Closing Date: May 23, 2021

Reference Number: 21-035500

To: NCI Bid Board

From: Jennifer Mothershead
NCI P-ARC Purchasing Agent
mothersj@mail.nih.gov

Subject: NCI Bid Board Posting – The purpose of this acquisition is to upgrade and install sound system equipment and components in the conference room of the Experimental Immunology Branch of Bldg 10, Rm 4B51.

The National Cancer Institute (NCI), Experimental Immunology Branch (EIB) consists of nine research laboratories, a flow cytometry facility, and a digital microscopy facility that performs investigations in basic immunobiology. This Branch of NCI, CCR hosts Branch-wide seminars on a weekly basis, as well as numerous other meetings and workshops. The objective of this procurement is to have the sound system in the conference room upgraded to work with new equipment.

The National Cancer Institute, Experimental Immunology Branch (EIB) plans to procure an upgraded sound system, which will include components such as cables, microphones, receivers speakers, etc. This is not a request for competitive quotation. However, if any interested party believes it can meet the attached requirements, it may submit a statement of capabilities. The capability statement must be in writing and must contain information and material in sufficient detail to allow NCI to determine if the party can fully meet this requirement. The capability statement must be received in the contracting office by 11:30 AM on May 23, 2021 ET. A determination by the Government not to compete this requirement based upon responses to this notice is solely within the discretion of the Government. Information received will be considered solely for the purpose of determining whether to conduct a competitive procurement.

Sole Source Justification:

Solutionz was selected as the sole source, because they won the original bid to retro fit all of NIH's conference rooms, and all of NIH's conference rooms are currently being outfitted with the same equipment, set-up, and specifications. This conformity allows greater flexibility in meeting scheduling, more efficient and centralized maintenance, and greater cost savings on future upgrades. EIB considered other vendors to upgrade the conference room, however they could not match the sound system specifications in NIH's conference rooms. Solutionz was selected instead to maintain the conformity with NIH's conference rooms, allowing EIB to take advantage of in-house maintenance and future upgrade pricing.

Attached Documents:

SF18

Statement of Work

FAR Clause 52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.

FAR Clause 52.213-4 Simplified Acquisitions Terms and Conditions (AUG 2019) is applicable and available in full text upon request

REQUEST FOR QUOTATION <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE	PAGE OF PAGES 1 4
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1. REQUEST NUMBER 21-035500	2. DATE ISSUED 05/13/2021	3. REQUISITION/PURCHASE REQUEST NUMBER TBD	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5a. ISSUED BY NCI CCR PURCHASING ARC	6. DELIVER BY (Date)
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5b. FOR INFORMATION CALL (NO COLLECT CALLS)

NAME Jennifer Mothershead	TELEPHONE NUMBER AREA CODE: 301 NUMBER: 480-0584	7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)
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8. TO:		9. DESTINATION
a. NAME	b. COMPANY	a. NAME OF CONSIGNEE Caroline McCabe (240) 858-3349
c. STREET ADDRESS		b. STREET ADDRESS 10 Center Dr, Rm 4B36
d. CITY		c. CITY Bethesda
e. STATE	f. ZIP CODE	d. STATE: MD e. ZIP CODE: 20892

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date)	IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.
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11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NUMBER (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	Upgrade conference room, bldg 10, rm 4B51 -Including: USB connections for laptops/tablets, wireless microphones, receivers, audio processors, speaker testing with existing equipment Notice of Intent: If submitting a capability statement, please e-mail only 1 copy of the technical capability statement to Jennifer Mothershead @ mothersj@mail.nih.gov See attached statement of work This will be awarded as a Firm-Fixed Price Contract	1	EA		\$0.00

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER PERCENTAGE
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NOTE: Additional provisions and representations are are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE
b. STREET ADDRESS					
c. COUNTY			a. NAME (Type or print)		AREA CODE
d. CITY		e. STATE	f. ZIP CODE		c. TITLE (Type or print)
					NUMBER

STATEMENT OF WORK

I. SCOPE: Statement of Objectives

- A. **Background – Branch, Division, Laboratory** the Experimental Immunology Branch (EIB) in the CCR is a basic research branch that specializes in the study of Immunology. The EIB consists of 7 research laboratories, a flow cytometry facility, and a digital microscopy facility that perform investigations in basic immunobiology with particular emphasis on: (1) lymphocyte recognition, differentiation, and regulation; (2) cell biology of immune responses; (3) signal transduction; (4) structure, regulation, and function of genes involved in immune responses; (5) lymphocyte effector functions; (6) cytokine biology; and (7) cellular regulatory mechanisms.
- B. **Purpose** – The purpose of this SOW is for a new sound system in the EIB conference room that is used by the entire branch for meetings and seminars.
- C. **Technical Considerations** – New wiring, speakers and microphones will be installed in the ceiling and walls of the conference room.

II. Requirements:

The contractor shall...

- A. Perform the following task
 - a. Complete disassembly of current system
 - b. Replacement of current wiring, sound system, speakers, and microphones
 - c. Reassembly and test sound system
- B. Reports – N/A.
- C. Deliverables – The end-result will be factory quality sound system with installed components, speakers, and microphones.
- D. Schedule – The performance date will be between May 30th and July 1, 2021.
- E. Period of Performance – The project will last approximately 8 hours.
- F. Government Property – Contractor will use their own tools to install the equipment.

III. Quality Assurance:

A. Contractor Quality Requirements

- 1. Tests – Will run tests to make sure that the equipment works
- 2. Supervision – limited supervision with contractor and staff. Just final review that equipment works in the conference room.
- 3. Review Requirements – After the equipment is installed the contractor will go over the equipment with EIB staff to make sure that everything is working appropriately in the conference room with the newly installed equipment.

B. Government Quality Assurance

- 1. Inspection Criteria – Contractor will bring the equipment with them when they install.

2. Acceptance Criteria – Once the install is completed the Branch Chief and Lab Manager will go over the equipment with the contractor to make sure that everything is in working order.

52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.

As prescribed in 4.2105(a), insert the following provision:

Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (AUG 2020)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it “does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument” in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Items.

(a) *Definitions.* As used in this provision-

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition.* (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 ([Pub. L. 115-232](#)) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 ([Pub. L. 115-232](#)) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services.”

(d) *Representations.* The Offeror represents that—

(1) It will, will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds “will” in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It does, does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds “does” in paragraph (d)(2) of this section.

(e) *Disclosures.* (1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded “will” in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded “does” in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

Signed / Date