



The Center for Cancer Training Invites Letters of Interest for a Scientific Program Analyst

April 2023

The [Intramural Diversity Workforce Branch](#) (IDWB) within the National Cancer Institute (NCI) Center for Cancer Training (CCT) welcomes Letters of Interest from individuals with experience in biomedical research and a strong commitment to advancing diversity, equity, inclusion, and accessibility.

About the Intramural Diversity Workforce Branch

The mission of the NCI CCT is to catalyze the development of a 21st-century workforce capable of advancing cancer research through a scientifically integrated approach. One of the three branches within CCT, IDWB was established to: 1) Attract and recruit talented scientists from diverse backgrounds to increase the diversity of the cancer research workforce; 2) Implement activities and programs to support trainees, foster community, and create a lasting culture of inclusion; and 3) Serve as a centralized coordinating center to enhance diversity, equity, inclusion, and accessibility for training programs across NCI.

Position Description

The IDWB Scientific Program Analyst will manage programs and initiatives to recruit, retain, and develop a diverse and inclusive scientific workforce of trainees at NCI. Responsibilities include:

- Conducting proactive outreach and communications to promote training opportunities across NCI;
- Implementing strategies to attract and recruit diverse qualified students and post-doctoral trainees;
- Designing and implementing programs to provide support and mentorship to retain trainees and foster an inclusive environment;
- Delivering programs to facilitate career development and advancement for trainees;
- Building impactful relationships across NCI to enhance diversity and inclusion initiatives; and
- Serving as a resource for guidance and consultation on diversity, equity, inclusion, and accessibility best practices.

Qualifications

A Ph.D. in biomedical research or equivalent and at least two years of postdoctoral research experience is desirable. Candidate must have a strong commitment to advancing diversity, equity, inclusion, and accessibility.

Letters of Interest

Please submit a Letter of Interest, curriculum vitae, and a one-page diversity statement to Dr. Joanne D'Silva, Branch Director, at ncicctidwb@mail.nih.gov by May 5, 2023, with the subject line "IDWB Scientific Program Analyst LOI."

HHS, NIH, and NCI are equal opportunity employers dedicated to diversity, equity, inclusion, and accessibility.